

City of Donalsonville
Council Meeting-June 6, 2017

Official Minutes

Mayor Dan E. Ponder, Jr. called the meeting to order at 6:00 PM in the Council Chambers at City Hall. After which CP Tony Buczek gave the invocation, then all joined in the Pledge of Allegiance to the United States of America.

Councilmembers present for the meeting included, Mayor Dan E. Ponder, Jr., Mayor Pro Tem Ed Bond, CP Lindsey Register, CP Mitch Blanks, CP Flossie Smith, CP Tony Buczek and CP Travis Brooks. Staff present were City Manager Steve Hicks, City Clerk Christina Corvers, Public Works Superintendent Don Gambrell, Fire Chief Dean King, and Police Chief Woodrow Blue. Guests present were David Maxwell, Shelia Williams, Billy Grantham, Kathleen Barineau, Charles Musgrove, James Wilson and Noma Bush.

Approval of the Agenda: City Manager Hicks requested to amend the agenda by adding an Alcohol Ordinance Draft under New Business. CP Blanks made a motion to approve the agenda with Mayor Pro Tem Bond making a second; motion carried. Next, the approval of the minutes from the Council Meeting held on May 15, 2017, and the Called Council Meeting held on May 30, 2017. CP Blanks stated a correction that needed to be made to the first line of the Called Council Meeting Minutes from May 30, 2017. CP Buczek made a motion to approve both minutes with the correction; CP Register seconded, motion passed unanimously.

APPEARANCES: David Maxwell spoke on behalf on the Chamber of Commerce and thanked the City for their continued support.

Next, Pastor Shawn Blackmon requested permission to place a tent on the corner of Chason and Friendship Avenue to hold a Revival from June 12, 2017-June 16, 2017. Pastor Blackmon stated that there will be food provided, along with restroom facilities. CP Blanks made a motion to approve the request, with CP Buczek seconding. Motion passed.

INTERNAL BUSINESS: The Financial Statements for April 2017 were presented and reviewed with comments made by City Manager Hicks on the current status, along with discussion on year-end projections.

OLD BUSINESS

OLD BUSINESS: An update on the SoZo Wireless project was given by Mayor Ponder, where he indicated the City had the system shut down as of May 31, 2017, and is currently working with consultants to determine if the system can be utilized in the future. Mayor Ponder also stated that a detailed ad would be published in the newspaper informing the citizens of the projects status.

The next item on the Agenda was action on the permit request by Mobilitie for a Cell Tower. City Manager Hicks stated that he is still working with GMA and Mobilitie to work an agreement to provide mutual benefit to the City of Donalsonville and Mobilitie; therefore, he would like to table this item until the next meeting. CP Register made a motion to table the permit request by Mobilitie, with CP Brooks making a second. Motion passed unanimously.

Next, City Manager Hicks stated that after comparing some options for the City's Information Technology (IT), he recommends renewing the agreement with Jackson Thornton Technologies (JTT) at an annual cost of \$40,800.00. This contract includes monthly technical support, backup services, and travel/remote support. City Manager Hicks stated that the previous contract for these total services through Jackson Thornton Technologies was 56,282.00. Services were compared to and a quote was also received by GMA's IT IN A BOX package of comparable services at \$41,736.00. CP Blanks made a motion to approve the new agreement with Jackson Thornton Technologies in the amount of \$40,800.00, with CP Brooks seconding. Motion carried.

NEW BUSINESS

City Manager Hicks stated a request had been made by the Southwest Georgia Regional Library System to appoint Megan Baldwin to the Library Board to replace David Fain, whose term expires June 30, 2017. The term of appointment would be from July 1, 2017 to June 30, 2020. Mayor Pro Tem Bond made a motion to appoint Megan Baldwin to the Southwest Georgia Regional Library System Board for the City of Donalsonville. CP Register seconded; motion passed unanimously.

Next, City Manager Hicks recommended to enter into an agreement with GMA's IT IN A BOX to provide website hosting and website management content services at an annual rate of \$5,832.00. City Manager Hicks stated that this would shift the website hosting from SoZo to GMA and provide for website content compliance as required by Georgia Laws. Mayor Pro Tem Bond made a motion to enter into agreement with GMA's IT IN A BOX for website hosting at an annual cost of \$5,832.00, with CP Register seconding. Motion carried.

Next, City Manager Hicks stated that the Southwest Georgia Regional Commission (SWGRC) had completed the Service Delivery Plan (SDP) for Seminole County to include the City of Donalsonville. City Manager Hicks stated that no Public Hearing was required for the SDP, and recommends to approve the SDP to be forwarded to the Department of Community Affairs for review. CP Buczek made a motion to approve the Service Delivery Plan be forwarded to DCA for review. CP Brooks made a second; motion passed unanimously.

Next, City Manager Hicks presented the Council with a Resolution to Amend Regulations Regarding the Sale of Alcohol for On-Premises Consumption and for other Purposes, which will be presented for approval at the next Council Meeting. No action taken.

Chief King then gave an update on the status of the New Fire Truck, as well as an update on the repurposing of the Old Fire Truck. Chief King also stated that the Pre-Fire Plans had been started as of last week. Next, an update on the New Fire Station Complex was given, noting the construction company's progress.

Next, Chief Blue expressed his appreciation to the Mayor and Council for all their efforts in making Police Memorial Week and Community Fun Day a success.

City Manager Hicks gave an update on the following items:

- (1) Alcohol License- Received a request for a license to sell On-Premises Malt Beverage from Ed's Place to be located at 402 East Third Street. Ed's Place is moving from its current location. The advertising and background check has been completed and they are within the 300' distance. As discussed before, the State Law removed the 300' distance from a church requirement and we have waived this with a previous applicant. An amendment to the Ordinance was presented and will be ready for approval at the next Council Meeting.
- (2) Retreat-The following items have been identified and submitted for discussion at the Retreat:
 - E-Donalsonville
 - Zoning
 - Blighted Properties/Nuisance Abatement
 - Gas Line Extensions
 - Sewer Line and Water Line Upgrades
 - New Fire Truck
 - Radio Communications System-Phase 3
 - Economic Development
 - Ditches
 - Street Lights
 - Mobile Homes
- (3) Internet Connection-Currently working with CSPIRE and the phone service provider to look at improving the internet connection for City Hall. Some recent issues with Earthlink in regards to our accounting software concluded the connection speed is currently at 10 megs.

- (4) Links for Literacy Golf Tournament Fund Raiser- Seminole County Family Connection is holding a Golf Tournament at the Donalsonville Country Club as a fund raiser on June 25, 2017 to support local literacy programs. A raffle is being held for an autographed Matt Ryan jersey. 1 Ticket is \$5.00/5 Tickets are \$20.00. Hole Sponsorships, team sponsorships, and prize donations are requested.
- (5) Maintenance of Park on Lions Club Property- The City of Donalsonville occasionally utilizes the property currently owned by the Lions Club adjacent to the City Park, and is called on to assist with the cleanup of the property for various functions. To continue to provide these services, a draft Lease Agreement was presented that designates the property as a public park and gives the City the ability to continue to provide these services and use the park in conjunction with other City activities.
- (6) City Attorney-Notification of the following submitted resumes and letters of interest in reference to the City Attorney position:
 - Wes Baldwin
 - Billy Grantham
 - Benjamin David Harrell-Harrell & Lewis, LLC (Camilla, GA)
 - Douglas R. McMillan-Shingler & McMillan, LLC
 - Billy Shingler-Shingler & McMillan, LLC
 - Amos Sheffield (responded but declined)

Next, Mayor Pro Tem Bond stated that he had been invited to attend a Special Presentation Ceremony for earning a Harold F. Holtz Municipal Training Institute Training Certificate. The Ceremony will take place while at the Savannah Conference on June 25, 4:00 PM and invited the Council to attend.

At 6:58 PM, CP Blanks made a motion to go into Executive Session to discuss personal matters, with CP Brooks seconding. Motion passed unanimously.

At 7:35 PM, Mayor Pro Tem Bond made a motion to come out of Executive Session, with CP Register seconding. Motion carried.

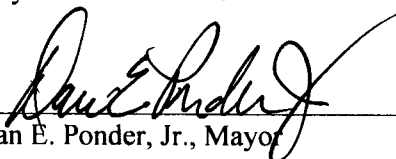
CP Buczek then made a motion to hire Billy Grantham as the City of Donalsonville's Attorney, with Mayor Pro Tem Bond seconding. AYES: CP Buczek, CP Smith, CP Brooks, and Mayor Pro Tem Bond. NAYS: CP Blanks and CP Register. Motion passed. Mayor Pro Tem Bond made a motion to authorize City Manager Hicks to prepare an agreement/contract with newly hired City Attorney Billy Grantham. CP Brooks seconded; motion passed.

Next, discussion was made in regards to rescheduling the next regular Council Meeting from Tuesday July 4, 2017 at 6:00 PM to Monday July 10, 2017 at 6:00 PM. All were in agreeance.

With there being no further business to come before the Mayor and Council, at 7:42 PM, Mayor Pro Tem Bond made a motion to adjourn with CP Blanks making a second, and the motion carried.

ADJOURNED

City of Donalsonville



Dan E. Ponder, Jr., Mayor

Attest and Certification:

I, Christina Corvers, do here Attest and Certify that
The above written is a true and correct representation
of the business and actions conducted during the June 6, 2017
meeting of the Mayor and Council of the City of Donalsonville.



Christina Corvers, City Clerk