

City of Donalsonville
Council Meeting-June 4, 2019

Official Minutes

Mayor Dan E. Ponder, Jr. called the meeting to order at 6:00 PM in the Council Chambers at City Hall. After which Mayor Dan E. Ponder, Jr. gave the invocation, then all joined in the Pledge of Allegiance to the United States of America.

Councilmembers present for the meeting included, Mayor Dan E. Ponder, Jr., Mayor Pro Tem Ed Bond, CP Mitch Blanks, CP Travis Brooks, CP Mitzy Moye, CP Lindsay Register and CP Flossie Smith. Staff present were City Manager Steve Hicks, City Clerk Christina Corvers, Public Works Superintendent Don Gambrell, Fire Chief Dean King, Police Chief Woodrow Blue, Communications Director Jeffrey Hatcher, and City Attorney Billy Grantham. Guests present were Billy Shingler, Beverly Burke, Sarah Avery, David Maxwell, Jeffery Barber, and Jessica Barber.

Approval of the Agenda: Mayor Pro Tem Bond made a motion to approve the Agenda, with CP Smith seconding. Motion passed. Next, the approval of the minutes from the Council Meeting held on May 7, 2019, the Called Council Meeting held on May 20, 2019, and the Called Council Meeting held on May 30, 2019. Mayor Pro Tem Bond made a motion to approve the minutes from the May Council Meeting, as well as the minutes from the two Called Council Meetings held on May 20, 2019 and May 30, 2019. CP Smith made the second; motion carried.

APPEARANCES: Beverly Burke, with the Downtown Development Authority, gave an update on the application for grant funds to purchase the current Front Porch Market location at a cost of \$90,000 stating that the grant was received and now the next step will be the \$10,000.00 loan to match the grant funding as per the grant conditions.

Next, Sarah Avery with the Chamber of Commerce gave a brief update on the Chambers activities, stating that they are still working with the City on the completion of the Rural Zone Application. Sarah Avery also stated that the Chamber of Commerce is in the process of ordering "Way Finding" signs to go downtown that and will be funded through a grant the Chamber received last year. Lastly, Sarah Avery encouraged the Mayor and Council to take a look at the Chamber of Commerce's newly updated website.

Jeffery Barber then requested permission to hold a tent revival on Pugh Avenue from June 17, 2019- June 22, 2019. CP Smith made a motion to approve the request to hold a tent revival on Pugh Avenue from June 17, 2019- June 22, 2019 upon coordination with the Police Department to make sure all ordinances are met. CP Register seconded; motion carried

INTERNAL BUSINESS: The Financial Statements for April 2019 were presented and reviewed with comments made by City Manager Hicks on the current status, along with discussion on the three-month analysis.

OLD BUSINESS

OLD BUSINESS: City Manager Hicks gave an update on Hurricane Michael Activities which included the following:

- Debris removal operations have been substantially completed since the May 27th, 2019 deadline. The Contractor is in the process of transporting the C&D Debris from the Farmers Market property to the Decatur Landfill. Due to other contractual obligations and pending FEMA deadlines, the City of Donalsonville will no longer be able to remove C&D Debris at the City's expense. This will be the responsibility of and at the expense of the property owner.
- The pick-up for vegetative debris from storm damage is also ending as the City of Donalsonville is taking steps to dispose of this debris in accordance with FEMA guidelines and pending deadlines for this as well. The City of Donalsonville will continue to pick-up vegetative debris from normal grass cutting/lawn care and yard maintenance operations as in the past. Please note that for any work provided by paid Contractors the disposal is the responsibility of the Contractor.

Next, City Manager Hicks presented the second reading of Ordinance 05-07-19, providing that no water service shall be constructed, reconstructed, maintained or otherwise established whenever a connection can be made to the city water system. The current sewer regulations provide for this requirement. CP Blanks made a motion to approve Ordinance 05-07-19, providing that no water service shall be constructed, reconstructed, maintained or otherwise established whenever a connection can be made to the city water system. CP Moye seconded; motion passed.

City Manager Hicks then recommended approving the following Resolutions relating to the implementation of the CHIP's Grant awarded to the City of Donalsonville in the amount of \$300,000 in HOME Funds through the CHIP Program. The Grant term is from August 1, 2019 thru July 31, 2021.

Resolution Adoption of CHIP Grant Homeowners Eligibility Requirements
Resolution Adoption of Grant Policies and Procedures and Program Design
Resolution of Compliance with Prohibition on Immigration Sanctuary Policies Local Governmental Entities Georgia Code § 36-80-23
Resolution & Adoption of Section 3 Plan Policies
Resolution & Adoption of Language Access Plan (LAP) Resolution

CP Register made a motion to adopt the above stated resolutions relating to the implementation of the CHIP's Grant awarded to the City of Donalsonville in the amount of \$300,000 in HOME Funds through the CHIP Program. CP Moye seconded. Motion passed unanimously.

NEW BUSINESS

NEW BUSINESS: City Manager Hicks stated that a request was received to transfer ownership, pending legal compliance, of a City Alley to Gladys C. Ward who owns 405 S. Morris Avenue and Eloise H. Taylor who owns 407 S. Morris Avenue. Mayor Ponder stated that the request has since been withdrawn from both parties. No action taken.

Next, City Manager Hicks recommended to declare a 2005 International Garbage Truck as surplus property as it is no longer needed for public purpose and to be disposed of in a manner in compliance with State Law. Mayor Pro Tem Bond made a motion to declare a 2005 International Garbage Truck as surplus property as it is no longer needed for public purpose and to be disposed of in a manner in compliance with State Law. CP Register seconded; motion carried.

Communications Director Hatcher then gave an update on eDonalsonville activities, along with the systems continued growth. Communications Director Hatcher stated that the application for EBS Spectrum has been filed with the FCC, and we are still waiting on notification from the FCC on whether the City of Donalsonville will have the approval to use the Spectrum. Lastly, Communications Director Hatcher stated the eDonalsonville is continuing to work on business options as part of its pilot to provide bundles and additional services in the business market in our area.

At 6:39 PM, Councilmember Lindsay Register left the meeting.

Next, Fire Chief King gave an update on the Fire Departments recent activity, stating that the department has been very busy with normal day to day operations. Fire Chief King stated that the Donalsonville Fire Department was just notified as being the recipient of the 2019 Chesney Fallen Firefighters Memorial Grant Award in the amount of \$3,000.00. Per the terms of the proposal, the award will be used to purchase of a new Sparky Costume to replace the existing one. Lastly, Fire Chief King noted that he was currently waiting to hear if the Donalsonville Fire Department will be chosen this year for the Georgia Pacific Bucket Brigade Grant in the amount of \$4,000.00. If awarded, the department will purchase new protective clothing for the firefighters.

Police Chief Blue then gave an update on the Police Departments recent activity, noting that the Donalsonville Police Department is pleased to have three new hires joining the team July 2019. Police Chief Blue also stated that the Donalsonville Police Department would be hosting the 3rd Annual Regional Training on June 18, 2019, to update all Public Safety personnel on the new

gun laws going into effect July 2019. Lastly Police Chief Blue gave an update on the Public Safety Grant through GIRMA, stating that the related documentation regarding this grant would be submitted within the coming week.

Next, Public Works Superintendent Gambrell gave an update on the Hurricane related debris pick-up, stating that GDOT is still picking up vegetative debris along their right-of-way. Public Works Superintendent Gambrell also stated that the City is continuing their process of picking up normal vegetative debris, as well as trying to determine what is still storm related versus normal yard maintenance debris. Lastly, Public Works Superintendent Gambrell gave a brief update on the Water/Sewer Line Project stating that the project is still on going but should be finishing up within the near future.

City Manager Hicks then gave an update on the following:

- (1) GMA Annual Meeting Proxy Notice- The GMA Annual Meeting will be held in Savannah on June 24, 2019 at 4:00 PM. If the Mayor is unable to attend this meeting he may appoint a proxy. If interested, please work with the Mayor in the event he is unable to attend. CP Blanks stated he was interested in being the Mayor's proxy in the event he could not attend the meeting.
- (2) Maintenance of State Roads in City Limits- While the City does not maintain State roads inside the City limits, nor does the City have the authority to do any work on State right of ways without required permits, the City does however stay in contact with the local GDOT office with any concerns that we encounter. Plans are in place to make repairs to the intersection of Hwy 84 and Hwy 91 once Hurricane Michael debris removal operations have been completed on State roads.
- (3) Historical Preservation Committee Training- Plans are in place to conduct training for the newly appointed Historical Preservation Commission during the month of August 2019.
- (4) Police Vehicles- As per USDA, the Police Vehicles will be eligible to be placed in service once the closing is complete. The closing of the USDA Grant/Loan is scheduled for June 11, 2019.

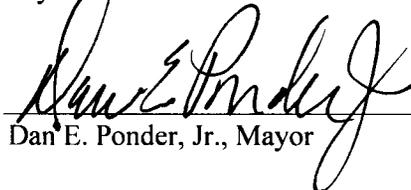
Finally, City Manager Hicks reminded the Council of the following upcoming events:

Council Meeting- July 2, 2019 6:00 PM
Farm Tour-June 12, 2019 8:00 AM- 1:00 PM (Sign up at Chamber of Commerce)
2019 Annual GMA Convention-Savannah, GA June 21-25, 2019

With there being no further business to come before the Mayor and Council, at 6:55 PM, Mayor Pro Tem Bond made a motion to adjourn, with CP Smith making a second; and the motion carried.

ADJOURNED

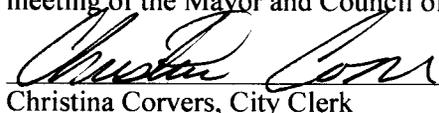
City of Donalsonville



Dan E. Ponder, Jr., Mayor

Attest and Certification:

I, Christina Corvers, do here Attest and Certify that
The above written is a true and correct representation
of the business and actions conducted during the June 4, 2019
meeting of the Mayor and Council of the City of Donalsonville.



Christina Corvers, City Clerk