

City of Donalsonville
Council Meeting-February 11, 2019

Official Minutes

Mayor Dan E. Ponder, Jr. called the meeting to order at 5:00 PM in the Council Chambers at City Hall. After which Mayor Dan E. Ponder, Jr. gave the invocation, then all joined in the Pledge of Allegiance to the United States of America.

Councilmembers present for the meeting included, Mayor Dan E. Ponder, Jr., Mayor Pro Tem Ed Bond, CP Mitch Blanks, CP Travis Brooks, CP Mitzy Moye, CP Lindsay Register and CP Flossie Smith. Staff present were City Manager Steve Hicks, City Clerk Christina Corvers, Public Works Superintendent Don Gambrell, Fire Chief Dean King, Investigator Greg Long, Communications Director Jeffrey Hatcher, and City Attorney Billy Grantham. Guests present were Shirell Rambo, LaJoyce Daniels, Barbara Barber, Renea Pierce, David Maxwell, Robin Powell, and Geraldine Cochran.

Approval of the Agenda: Mayor Pro Tem Bond made a motion to amend the Agenda by adding an appearance request by Dr. Renea Pierce regarding the yearly Seminole County Elementary School Broadway Production. CP Smith seconded; motion passed. Next, the approval of the minutes from the Council Meeting held on January 7, 2019. CP Brooks made a motion to approve the minutes from the January Council Meeting, with CP Blanks seconding. Motion carried.

APPEARANCES: Dr. Renea Pierce with the Seminole County Elementary School requested the approval of a Downtown Concert for the Community on May 2, 2019 at 6:00 PM. Due to damages the auditorium incurred by Hurricane Michael, the students at Seminole County Elementary School will be unable to perform the annual Jr. Broadway Production. Dr. Pierce stated that this would take the place of the annual Jr. Broadway Production, but the students would be performing only songs. This event would be partnered with the Donalsonville-Seminole County Chamber of Commerce and surrounding downtown businesses. CP Register made a motion to approve Dr. Renea Pierce's request to hold a Downtown Concert for the Community on May 2, 2019 at 6:00 PM. Mayor Pro Tem Bond seconded; motion passed.

Next, Sarah Avery gave a brief update on the Chamber of Commerce activities, which included the Farmer's Appreciation Luncheon held last week, the annual Chamber Banquet to be held February 21, 2019 at 6:30 PM, and the upcoming Annual Rodeo in March. Lastly, Sarah Avery stated that the Chamber of Commerce is diligently working with the Downtown Businesses to enhance the area.

Shirell Rambo then requested permission to place a Single-Wide Mobile Home at 418 Pugh Avenue. City Manager Hicks stated that zoning does allow for Mobile Homes in that area and recommended approving the request. CP Register made a motion to approve the request and grant the necessary permits. CP Smith seconded; motion passed unanimously.

INTERNAL BUSINESS: Next, the Financial Statements for December 2018 were presented and reviewed with comments made by City Manager Hicks on the current status, along with discussion on the three-month analysis.

OLD BUSINESS

OLD BUSINESS: City Manager Hicks gave an update on Hurricane Michael Activities which included the following:

- A meeting is scheduled with FEMA representatives for February 12, 2019 to initiate the reimbursement process.
- Debris Removal Status: Met with Corps of Engineers and Contractor on February 9, 2019 at City Hall. The meeting included representatives from the City, Seminole County, Iron City, the Corps of Engineers, Contractor, Emergency Management, and GMC. The Corps of Engineers contract to pick up basic limbs from places such as the side of the road, ditches and dirt roads ended on January 18, 2019. The Corps of Engineers is no longer picking up vegetative debris, C & D, and root balls and hangars. The contractor

will clean up the sites where debris is now being piled and turn these sites back over to the City. After they are turned over, the City will be able to utilize the sites to complete the project.

- Option on the table (Pay and get reimbursed): Counties pay for the remaining debris removal and get reimbursed by FEMA and the State (75% FEMA and 25% State). While the process of reimbursement is available, it requires thorough observation of the debris removed through county funds usage. The claims are scrutinized meticulously.
- City of Donalsonville proposed response: The City is in a position to complete the debris removal process inside the City. There will be eligible debris that will not be picked up by the Corps of Engineers that the City will have to deal with. The City has evaluated equipment and personnel requirements. The issue is complicated by the fact that the City will have to separate remaining eligible debris from ineligible debris. The City will still be reimbursed for any remaining eligible debris if we follow the FEMA guidelines. The City cannot pickup and process the eligible vegetative debris until a site (Iron City or the Airport) has been turned back over to us by the Corps of Engineers.
- Beginning Tuesday, February 12, 2019, the City will pick up vegetative debris not eligible for reimbursement and dispose at a site not currently utilized by the Corps of Engineers. Ineligible C&D debris will be picked up after completion of the vegetative debris removal. Commercial debris and any debris placed by private contractors will be the responsibility of the owners and contractors.
- When the vegetative debris operations are substantially completed I propose that the City notify the residents that the City will make a one-time pass through the City to collect household items and other ineligible debris at no charge. After that we will go back to the normal policy for household items that require the property owner to dispose of the items or a charge will be assessed if the City has to pick it up. In any case, any work performed by contractors will be the responsibility of the contractor to remove. No commercial debris will be picked up.
- As stated, in order for us to get reimbursed for eligible debris removal we will have to maintain separate operations to account for eligible vs. ineligible materials. Residents should be patient and understand that debris piles may be skipped during the process. Mixed debris piles will also have to be separated by the residents before they can be picked up. The end goal is that remaining debris piles will be picked up.

After some discussion on the Hurricane Michael activities update, CP Blanks made a motion authorizing City Manager Hicks to temporarily suspend the City of Donalsonville's Special Trash Pick-up Policy, allowing for one pass to clean up the remaining debris and then the City will start back enforcing the Special Trash Pick-up Policy. CP Smith made a second; motion passed unanimously.

NEW BUSINESS

NEW BUSINESS: City Manager Hicks recommended to adopt Resolution 02-11-19, providing for the establishment of qualifying fees at \$108.00 for the Municipal Election to be held on November 5, 2019. City Manager Hicks stated that Council Positions for District 1 Post 2 and District 2 Post 5 will be up for election. CP Blanks made a motion to adopt Resolution 02-11-19, providing for the establishment of qualifying fees at \$108.00 for the Municipal Election to be held on November 5, 2019. CP Moyer seconded; motion carried.

Next, City Manager Hicks made a recommendation to approve an agreement with Seminole County Probate Court to designate the Probate Court as the Election Superintendent for the Municipal Election to be held on November 5, 2019. The City of Donalsonville will pay the Probate Court for services related to this agreement. Mayor Pro Tem Bond made a motion to approve the agreement with Seminole County Probate Court, designating the Probate Court as the Election Superintendent for the Municipal Election to be held on November 5, 2019. CP Brooks seconded; motion passed unanimously.

City Manager Hicks then recommended the installation of a Street Light at the intersection of Pugh Avenue and Ditch Alley. The cost of the Street Light will be \$20.00 per month. City Manager Hicks stated that it might be possible to remove an existing Street Light that is currently utilized at the Lift Station once this one is installed at the intersection of Pugh Avenue and Ditch Alley. CP Smith made a motion to approve the installation of a Street Light at the intersection of Pugh Avenue and Ditch Alley, with CP Blanks seconding. Motion carried.

Next, City Manager Hicks recommended to install two 4-way Stops at the intersection of East 7th Street and Friendship Avenue, and East 7th Street and Dowling Avenue. City Manager Hicks stated that current complaints related to speeding, as well as a history of complaints in 2014 and 2017 necessitate this action. Mayor Pro Tem Bond made a motion to install the two 4-way Stops at the intersection of East 7th Street and Friendship Avenue, and East 7th Street and Dowling Avenue. CP Brooks seconded; motion passed.

At 5:45 PM, Ms. Geraldine Cochran arrived and apologized for arriving late to the meeting. The Mayor and Council then allowed her to address her drainage issues regarding the ditch at 522 East Martin Luther King, Jr. Drive as per her agenda appearance request. After some discussion regarding the drainage issue that Ms. Geraldine is experiencing, the Council agreed to move forward with finding a solution for her concerns, along with the possibility of conducting a drainage study.

Next, Communications Director Hatcher gave an update on eDonalsonville activities, along with the systems continued growth. Communications Director Hatcher stated that he is currently working on marketing ideas to make sure the public is aware the service is available to them at a reasonable cost. Communications Director Hatcher also stated that the units for indoor customers have finally been delivered, which gives enough units to last six months based on the current demand. Lastly, Communications Director Hatcher stated that he is in the process of obtaining bids and information on signal analyzers to check for coverage issues caused by interference.

Fire Chief King then gave a brief update on last year's reports, stating that the Donalsonville Fire Department responded to 665 calls, 110 being Hurricane Michael related calls. Fire Chief King stated that the Donalsonville Fire Department responded to 49 calls this past month. Fire Chief King also stated that the Donalsonville Fire Department had been busy removing structures through controlled burns that are unrepairable. Lastly, Fire Chief King stated that the Donalsonville Fire Department completely lost their Training Tower due to Hurricane Michael and would like to discuss potential ideas to rebuild the tower in the coming months.

Next, Public Works Superintendent Gambrell gave an update on the Water/Sewer Line Project, stating that the project is coming to an end. Public Works Superintendent Gambrell stated that all the mains have been laid and services lines are in the process of being connected to the houses. The final step of the project will then be the cleanup process. Lastly, Public Works Superintendent Gambrell informed the Council that the Public Works Department are currently in the process of repairing potholes around the City.

Next, City Manager Hicks gave an update on the following:

- (1) Youth Council- A request was made by Council Member Lindsay Register to investigate establishing a Youth Council to get younger people interested in Local Government. Suggestion is to contact the local High School to determine if there are any programs or related classes that would provide interested students.
- (2) Wrecker Service Rates- Have been informed that Seminole County is in the process of setting the maximum rates that Wrecker Service Operators on the County's rotation list may charge when dispatched at the request of the Sheriff's Department. We will review and determine what action, if any, the City needs to take in this matter.
- (3) Seminole County Services-Met with Seminole County Representatives and Iron City Representatives to discuss Garbage Services, Code Enforcement, and Dispatch Services. The County is doing additional research and will meet to discuss in further detail.
- (4) Georgia Power-Was informed this afternoon that Georgia Power will be sending in crews to evaluate the Street Lights this week. Contractors will be installing missing Street Lights and Poles starting next week. A representative from Georgia Power will also be here on February 20, 2019 to assess the City's need for generators and will be preparing proposals to assist with the installation of generators where needed.

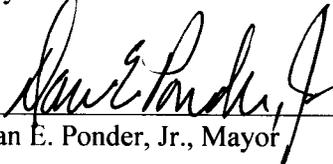
Finally, City Manager Hicks reminded the Council of the following upcoming events:

2020 Census Workshop (Leesburg, GA)-February 13, 2019
Personal Days (City Manager)-February 15-18, 2019
Chamber of Commerce Annual Banquet-February 21, 2019 6:30 PM
Council Meeting-March 5, 2019 6:00 PM

With there being no further business to come before the Mayor and Council, at 6:31 PM, Mayor Pro Tem Bond made a motion to adjourn, with CP Smith making a second; and the motion carried.

ADJOURNED

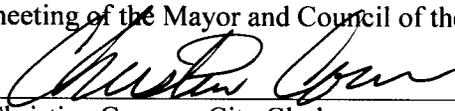
City of Donalsonville



Dan E. Ponder, Jr., Mayor

Attest and Certification:

I, Christina Corvers, do here Attest and Certify that
The above written is a true and correct representation
of the business and actions conducted during the February 11, 2019
meeting of the Mayor and Council of the City of Donalsonville.



Christina Corvers, City Clerk