

City of Donalsonville
Council Meeting-June 5, 2018

Official Minutes

Mayor Dan E. Ponder, Jr. called the meeting to order at 6:00 PM in the Council Chambers at City Hall. After which Mayor Dan E. Ponder, Jr. gave the invocation, then all joined in the Pledge of Allegiance to the United States of America.

Councilmembers present for the meeting included, Mayor Dan E. Ponder, Jr., Mayor Pro Tem Ed Bond, CP Mitch Blanks, CP Travis Brooks, CP Mitzy Moye, and CP Flossie Smith. Councilperson Lindsey Register joined the meeting later. Staff present were City Manager Steve Hicks, City Clerk Christina Corvers, Public Works Superintendent Don Gambrell, Fire Chief Dean King, Police Chief Woodrow Blue, Communications Director Jeffrey Hatcher, and City Attorney Billy Grantham. Guests present were David Maxwell, Brian Shattles, Rikesh Patel, Nirmal Patel, Bijal Patel, Karen Kimbrel, James Wilson, Billy Shingler, Sarah Avery, Sheila Williams, Virginia Harrison, and Mitch Royals.

Approval of the Agenda: Mayor Pro Tem Bond made a motion to approve the agenda with CP Smith seconding; motion passed. Next, the approval of the minutes from the Council Meeting held on May 1, 2018. Mayor Pro Tem Bond made a motion to approve the minutes from the May Council Meeting with CP Smith seconding. Motion carried.

APPEARANCES: Karen Kimbrel stated that the Chamber of Commerce was partnering with the VFW to sponsor Vet Fest and would like to hold the festival downtown at the City of Donalsonville's park on July 7, 2018. Karen Kimbrel then introduced Brian Shattles as the overseer of the festival. Brian Shattles requested permission to use the City of Donalsonville's park on July 7, 2018 from 10:00 AM-12:00 PM. Brian Shattles stated that he is expecting around fifty-two vendors, which includes ten live bands, and all proceeds will go to the Donalsonville American Legion. CP Smith made a motion to approve the request pending coordination with Police Chief Blue of the festival end time and street closure on Second Street. CP Moye seconded; motion passed.

Next, David Maxwell addressed the Council to request the transfer of the Old Fire Station property to the Better Way Initiative, who will form a steering committee to utilize the facility as a venue for fine arts exhibits, local history displays, cultural exhibitions, creative and cultural workshops, and hosting of receptions, reunions, meetings and more. City funding will be requested to provide utilities for one year and appropriations from future city operating budgets. After some discussion, the Council requested that David Maxwell follow up with City Manager Hicks and City Attorney Grantham to determine the direction of the project. All Councilmembers were all in agreeance to move forward with the Old Fire Station project.

At 6:14 PM, Councilperson Register joined the meeting.

PERMITS AND LICENSE: City Manager Hicks and Police Chief Blue gave their recommendation on the approval of an Off-Premise Wine and Malt Beverage License to Owner Bijal Kumar B. Patel, dba SIYA Trading, LLC, located at 309 E. 3rd Street as all background requirements had been met. Mayor Pro Tem Bond made a motion to approve the Off-Premise Wine and Malt Beverage License, with CP Brooks seconding. Motion passed.

INTERNAL BUSINESS: Next, the Financial Statements for April 2018 were presented and reviewed with comments made by City Manager Hicks on the current status, along with discussion on the three-month analysis.

OLD BUSINESS

OLD BUSINESS: Communications Director Hatcher gave a brief update on eDonalsonville, stating that the core facility was currently online with 100% uptime during the last thirty days. Communications Director Hatcher also stated that configurations have been completed for the initial setup and a climber had been scheduled to adjust sectors on both towers to provide a better

signal. Once these adjustments have been completed, eDonalsonville will enter a testing phase to determine service levels.

Next, City Manager Hicks stated that the process for addressing the issue of dangerous dogs was ready to be implemented under the following conditions:

The Donalsonville Police Department has probable cause to believe that your animal falls within the definition of dangerous animal or vicious animal as set forth in the City of Donalsonville Municipal Code Section 14- 24 for the following reason(s):

-Inflicts a severe injury on a human being or another animal without provocation on public or private property at any time after August 4, 2009; or

-Has attacked or endangered the safety of human beings without provocation on public or private property; or

-Aggressively bites, attacks, or endangers the safety of human beings without provocation after the dog has been classified as a potentially dangerous dog and after the owner has been notified of such classification.

The Ordinance provides for an annual registration fee of \$100.00. Fines range from \$250.00 to \$10,000 for non-compliance. Chief Blue presented the Council with the Dangerous Dog Declaration Form and Registration Form, and added that the process does contain a right to appeal process at which time the citizen would be referred to the Council and City Attorney. CP Blanks made a motion to approve the Dangerous Dog Declaration Forms and the Registration Forms. CP Moye seconded; motion passed unanimously.

NEW BUSINESS

NEW BUSINESS: City Manager Hicks recommended the authorization of the Mayor and City Manager to negotiate and execute a lease agreement for use of the Farmers Market Property. This would apply to the request by Jarrod Fulford and any future requests for use of the facilities. Mayor Pro Tem Bond made a motion to approve the authorization of the Mayor and City Manager to negotiate and execute a lease agreement for use of the Farmers Market Property. CP Smith seconded; motion carried.

Next, City Manager Hicks stated that a request had been made by the Seminole County Public Library Board to appoint Nancy Jernigan for the term from July 1, 2018 to June 30, 2021. CP Register made a motion to appoint Nancy Jernigan as the appointee of the City of Donalsonville for the Seminole County Public Library Board for the term starting July 1, 2018 and ending June 30, 2021. CP Moye seconded; motion passed unanimously.

City Manager Hicks then stated that a request had been made by Councilperson Register to discuss the possibility of utilizing the Crawford Street Property (Old Drake Property) for the construction of low income housing. After some discussion, the Council stated that this would be discussed during the City's Retreat during the GMA Convention in Savannah, Georgia on Sunday, June 24, 2018.

Next, City Manager Hicks informed the Council that July 4, 2018 is a scheduled Federal Holiday for the City and that the July Council Meeting falls on the night before. CP Smith made a motion to reschedule the July 3, 2018 Council Meeting to July 9, 2018 at 6:00 PM. CP Moye seconded; motion passed.

Fire Chief King informed the Council that the Fire House Subs Extractor Grant had been received which will allow the cleaning process of the turnout gear to begin. Chief King also stated that the Fire Department was in the process of incorporating the Decon Policy, which will reduce the chances of the Firefighters getting cancer.

Next, Police Chief Blue gave an update on the House Bill 673, "Hands-Free Georgia Act" which will go into place starting July 1, 2018.

City Manager Hicks then gave an update on the following items:

- (1) Drug Testing- Random Drug Testing for employees (City-Wide) was implemented this week. The Georgia Public Service Commission conducted an inspection of the Gas System Anti-Drug and Alcohol Programs supporting records, forms, and data required by Georgia Law. There were no violations.
- (2) Retreat- Confirmed June 24, 2018 from 1 p.m. to 5 p.m. with Walt McBride for the Council Retreat at the GMA Convention at the Westin Hotel in Savannah, Georgia.
- (3) T-SPLOST-With the passage of TSPLOST, collections should start on October 1, 2018. Contact has been made with Annie Tamburro, representing Roadbotics, regarding a proposal to provide an analysis of the City's streets. If implemented we would be able to obtain a rating for all city streets that will help in identifying the needs. The maximum cost will be \$3,750.00. After some discussion, the Council all agreed to form a committee which would be responsible for compiling the list of streets needing to be paved instead of using funds on the software.
- (4) Long Term Care Insurance- Discussed Guaranteed Issue Long Term Care Insurance Program with AFLAC representative that provides up to the \$150,000 in guaranteed life insurance coverage and up to \$300,000 in Long Term Care. This is not an AFLAC product but would be eligible for payroll deduction. The requirement is at least 75% of the employees must be given the opportunity to review the product with the agent and at least 5 employees must participate. No city funds are required. After some discussion, the Council agreed for City Manager Hicks to move forward with process.
- (5) Ethic Forms- Personal Financial Disclosure Reports are due for all elected officials by July 1, 2018. For those officials who did NOT file the Exemption Affidavit Not To Exceed \$ 2500, a Campaign Contribution Disclosure Report is due by July 9, 2018.

Finally, City Manager Hicks reminded the Council of the following upcoming events:

Council Meeting-July 9, 2018 6:00 p.m.

GMA Annual Convention-June 22-26, 2018 Savannah, GA

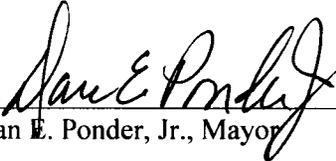
Council Retreat-Westin Hotel June 24, 2018 1:00 PM-5:00 PM Savannah, GA

David Maxwell then requested a list of items that will be discussed during the City Retreat on Sunday, June 24, 2018 in Savannah, Georgia during the annual GMA Convention.

With there being no further business to come before the Mayor and Council, at 7:00 PM, CP Brooks made a motion to adjourn with Mayor Pro Tem Bond making a second; and the motion carried.

ADJOURNED

City of Donalsonville



Dan E. Ponder, Jr., Mayor

Attest and Certification:

I, Christina Corvers, do here Attest and Certify that
The above written is a true and correct representation
of the business and actions conducted during the June 5, 2018
meeting of the Mayor and Council of the City of Donalsonville.



Christina Corvers, City Clerk